

YOLO HABITAT CONSERVANCY

AGENDA

November 15, 2021



BOARD MEMBERS

GARY SANDY, COUNTY OF YOLO
DON SAYLOR, COUNTY OF YOLO
WILL ARNOLD, CITY OF DAVIS
CHRIS LEDESMA, CITY OF WEST SACRAMENTO
PIERRE NEU, CITY OF WINTERS
VICTORIA FERNANDEZ, CITY OF WOODLAND
MATT DULCICH, UNIVERSITY OF CALIFORNIA, DAVIS

THIS MEETING WILL OCCUR BY TELECONFERENCE

TELECONFERENCE OPTIONS TO JOIN ZOOM MEETING:

By Computer: <https://yolocounty.zoom.us/j/92675319807>

Meeting ID: 926 7531 9807

OR

By Phone: (408) 638-0968

Meeting ID: 926 7531 9807

Further instructions on how to electronically participate can be found in the PUBLIC PARTICIPATION note at the end of this agenda.

Alexander Tengolics
Executive Director

Philip J. Pogledich
County Counsel

5:30 P.M. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda Order
4. Public Comment: This is time reserved for the public to address the Conservancy Board on matters not on the agenda.
5. Board Correspondence

CONSENT AGENDA

6. Approve September 20, 2021 meeting minutes
7. Approve authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing
8. Approve 2022 Board meeting calendar
9. Receive and file year to date fiscal update

REGULAR AGENDA

10. Executive Director's Report

ADJOURNMENT

Next meeting scheduled for: January 24, 2022

I declare under penalty of perjury that the foregoing agenda was posted November 12, 2021 by 5:00 p.m. at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the YHC website: www.yolohabitatconservancy.org

By: _____
Julie Dachtler, Clerk

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 72 hours prior to the meeting at (530) 666-8195.

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID-19 virus, please do the following:

1. You are strongly encouraged to observe the Yolo Habitat Conservancy meeting via computer: <https://yolocounty.zoom.us/j/92675319807>, Meeting ID: 926 7531 9807 or phone in via 1-408-638-0968 Meeting ID: 926 7531 9807.
2. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3 minutes (subject to change).

Yolo Habitat Conservancy

Meeting Date: 11/15/2021

Information

SUBJECT

Approve September 20, 2021 meeting minutes

Attachments

Attachment A. September 20, 2021 Minutes

Form Review

Form Started By: Alexander Tengolics
Final Approval Date: 11/10/2021

Started On: 11/05/2021 01:31 PM

YOLO HABITAT CONSERVANCY

September 20, 2021

MINUTES

The Yolo Habitat Conservancy Board met on the 20th day of September, 2021, via [teleconference](#) at 5:30 p.m. pursuant to the Governor's Executive Order N-29-20 (March 17, 2020), available at the following [link](#).

Present: Victoria Fernandez
Chris Ledesma
Pierre Neu
Gary Sandy (joined late)
Don Saylor
Matt Dulcich (non-voting)

Absent: Will Arnold

Staff Present: Alexander Tengolics, Executive Director
Kimberly Hood, County Counsel
Lupita Ramirez, Deputy Clerk

Attendees: Chris Alford, Alford Environment
Jeanette Wrynski, Yolo County Resource Conservation District (RCD)
Amy Williams, Yolo County RCD

5:30 P.M. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda Order

Minute Order No. 21-13: Approved agenda order.

MOTION: Saylor / SECOND: Ledesma
AYES: Fernandez, Ledesma, Neu, Saylor.
ABSENT: Arnold, Sandy.

4. Public Comment: This is time reserved for the public to address the Conservancy Board on matters not on the agenda.

There was no public comment.

5. Board Correspondence

There was no correspondence.

CONSENT AGENDA

Minute Order No. 21-14: Approved Consent Agenda Item Nos. 6-10.

MOTION: Ledesma / SECOND: Fernandez

AYES: Fernandez, Ledesma, Neu, Saylor.

ABSENT: Arnold, Sandy.

6. Approve May 17, 2021 meeting minutes

Approved the May 17, 2021 meeting minutes on Consent.

7. Authorize signing authority for the Executive Director

Approved recommended action on Consent.

8. Receive FY 20-21 easement endowment report

Approved recommended action on Consent.

9. Approve the appointments of the three representatives from agricultural and wildlife organizations to serve on the Yolo Habitat Conservancy Implementation Advisory Committee

Approved recommended action on Consent.

10. Authorize Executive Director to finalize and execute a contract with ICF Jones & Stokes, Inc. not to exceed \$81,000 for technical services to assist with preparation of the Lower Cache Creek Reserve Unit Management Plan

Approved **Agreement No. 21-06** on Consent.

REGULAR AGENDA

11. Receive FY20-21 year-end fiscal report

Received FY20-21 year-end fiscal report.

12. Receive and file transmittal memo recommending the Gilmer site for inclusion in the Yolo HCP/NCCP reserve system; approve Gilmer site as a candidate Yolo HCP/NCCP conservation easement site

Minute Order No. 21-15: Approved recommended action.

MOTION: Saylor / SECOND: Ledesma
AYES: Fernandez, Ledesma, Neu, Saylor.
ABSENT: Arnold, Sandy.

13. Authorize the Executive Director to execute a new Certificate of Inclusion and the Special Participating Entity Agreement with Pacific Gas & Electric (PG&E) to allow the use of Yolo HCP/NCCP permit coverage for the PG&E S-648 Buckeye Station Upgrade

Minute Order No. 21-16: Approved recommended action by **Agreement No. 21-07.**

MOTION: Saylor / SECOND: Ledesma
AYES: Fernandez, Ledesma, Neu, Saylor.
ABSENT: Arnold, Sandy.

14. Receive presentation and approve revised Yolo Habitat Conservancy roles, responsibilities and fees associated with Valley Elderberry Longhorn Beetle mitigation and hold a public hearing and adopt a resolution reducing the per acre valley foothill riparian fee and creating a per acre maintenance fee for elderberry bushes transplanted from non-riparian habitat

Minute Order No. 21-17: Held public hearing and approved recommended action by **Resolution No. 21-04.**

MOTION: Ledesma / SECOND: Fernandez
AYES: Fernandez, Ledesma, Neu, Sandy, Saylor.
ABSENT: Arnold.

15. Authorize the Executive Director and agency counsel to finalize and execute endowment and expendable fund agreements and take all other necessary actions to transfer the pre-permit endowments and the post-permit endowment fund to the Yolo Community Foundation/Sacramento Region Community Foundation

Minute Order No. 21-18: Approved recommended action by **Agreement Nos. 21-08 and 21-09.**

MOTION: Saylor / SECOND: Neu
AYES: Fernandez, Ledesma, Neu, Sandy, Saylor.
ABSENT: Arnold.

16. Executive Director's Report

Jeanette Wrynski, Deputy Director for Yolo County RCD, addressed the Board and introduced Amy Williams, Project Manager at RCD, who will be the lead working with the Habitat Conservancy on the easement monitoring the program.

The Executive Director and Counsel Hood reported that Governor Newsom signed AB 361, which allows entities to continue meeting remotely; however, entities must evaluate the need to continue remote meetings every 30 days. Given that the next Habitat meeting will be held on November 15, 2021, staff will work with the Chair and Vice-Chair to evaluate how the meeting will be held.

ADJOURNMENT

Next meeting scheduled for: November 15, 2021

Yolo Habitat Conservancy

Meeting Date: 11/15/2021

Information

SUBJECT

Approve authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing

Attachments

Staff Report

Attachment A. Health Officer Memo

Form Review

Form Started By: Alexander Tengolics
Final Approval Date: 11/10/2021

Started On: 11/05/2021 01:42 PM



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Will Arnold, Chair
Members of the Board

From: Alexander Tengolics, Executive Director

Re: Approve authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing

Date: November 15, 2021

REQUESTED ACTIONS:

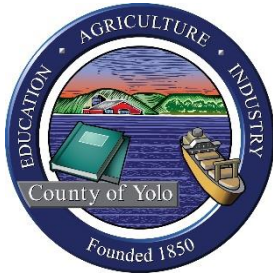
1. Approve authorization for remote (teleconference/videoconference) meetings by finding, pursuant to Assembly Bill 361, that (a) the COVID-19 pandemic state of emergency is ongoing, and (b) local officials continue to recommend measures to promote social distancing.

BACKGROUND:

The requested action is required by Assembly Bill 361 to continue meeting remotely during a declared state of emergency. It includes a finding that social distancing measures continue to be recommended, consistent with the attached memorandum from the County Health Officer (Attachment A). This finding (or a finding that meeting in person would present imminent health and safety risks) is required on a monthly basis.

ATTACHMENTS:

Attachment A. Health Officer Memo



COUNTY OF YOLO

Health and Human Services Agency

Karen Larsen, LMFT
Director

Aimee Sisson, MD, MPH
Health Officer

MAILING ADDRESS
137 N. Cottonwood Street • Woodland, CA 95695
www.yolocounty.org

Date: October 20, 2021

To: All Yolo County Boards and Commissions

From: Dr. Aimee Sisson, Health Officer

Subject: Remote Public Meetings

On September 22, I issued a memo recommending remote meetings. While the case rate in Yolo County has declined over the last month, the current case rate represents substantial community transmission. In the context of substantial community transmission, I continue to recommend meetings be held remotely whenever possible. I am re-issuing that memo with updated COVID-19 case rate data.

In light of the ongoing public health emergency related to COVID-19 and the substantial level of community transmission of the virus that causes COVID-19, the Yolo County Public Health Officer recommends that public bodies continue to meet remotely to the extent possible. Board and Commissions can utilize the provisions of newly enacted AB 361 to maintain remote meetings under the Ralph M. Brown Act and similar laws.

Among other reasons, the grounds for the remote meeting recommendation include:

- The continued threat of COVID-19 to the community. As of October 20, 2021, the current case rate is 11.8 cases per 100,000 residents per day. This case rate is considered “Substantial” under the Centers for Disease Control and Prevention’s (CDC) framework for assessing community COVID-19 transmission; and
- The unique characteristics of public governmental meetings, including the increased mixing associated with bringing together people from across the community, the need to enable those who are immunocompromised or unvaccinated to be able to safely continue to fully participate in public governmental meetings, and the challenges of ensuring compliance with safety requirements and recommendations at such meetings.

Meetings that cannot feasibly be held virtually should be held outdoors when possible, or indoors only in small groups with face coverings, maximal physical distance between participants, use of a portable HEPA filter (unless comparable filtration is provided through facility HVAC systems), and shortened meeting times.

This recommendation is based upon current conditions and available protective measures. The Public Health Officer will continue to evaluate this recommendation on

Davis
600 A Street
Davis, CA 95616
Mental Health (530) 757-5530

West Sacramento
500 Jefferson Boulevard
West Sacramento, CA 95605
Service Center (916) 375-6200
Mental Health (916) 375-6350
Public Health (916) 375-6380

Winters
111 East Grant Avenue
Winters, CA 95694
Service Center (530) 406-4444

Woodland
25 & 137 N. Cottonwood Street
Woodland, CA 95695
Service Center (530) 661-2750
Mental Health (530) 666-8630
Public Health (530) 666-8645

an ongoing basis and will communicate when there is no longer such a recommendation with respect to meetings for public bodies.

Yolo Habitat Conservancy
Meeting Date: 11/15/2021

Information

SUBJECT
Approve 2022 Board meeting calendar

Attachments

Staff Report
Attachment A. 2022 Board Calendar

Form Review

Form Started By: Alexander Tengolics
Final Approval Date: 11/10/2021

Started On: 11/05/2021 01:52 PM



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Will Arnold, Chair
Members of the Board

From: Alexander Tengolics
Executive Director

Re: Approve 2022 Board meeting calendar

Date: November 15, 2021

REQUESTED ACTION:

1. Approve 2022 Board Meeting Calendar

BACKGROUND:

For calendar year 2022, staff is recommending the attached calendar. The calendar retains the historical third Monday of every other month Board meeting as well as two “flexible” board meeting dates in March and July. These meetings would be canceled in the event there are no items requiring immediate Board attention.

ATTACHMENTS:

Attachment A. 2022 Board Calendar

Yolo Habitat Conservancy
SCHEDULE OF MEETINGS – 2022

MONTH	YHC BOARD
<i>January</i>	January 24* [Jan 17 Martin Luther King Day]
<i>February</i>	<i>No meeting</i>
<i>March</i>	March 21**
<i>April</i>	<i>No meeting</i>
<i>May</i>	May 16
<i>June</i>	<i>No meeting</i>
<i>July</i>	July 18**
<i>August</i>	<i>No meeting</i>
<i>September</i>	September 19
<i>October</i>	<i>No meeting</i>
<i>November</i>	November 21
<i>December</i>	<i>No meeting</i>

YHC Board meets from 5:30 – 7:00 pm.

***Please note that these meetings deviate from the normal Board meeting days.**

****Flexible meeting date that may be cancelled if there are no urgent items**

Yolo Habitat Conservancy
Meeting Date: 11/15/2021

Information

SUBJECT

Receive and file year to date fiscal update

Attachments

Staff Report
Attachment A. Fiscal Report

Form Review

Form Started By: Alexander Tengolics
Final Approval Date: 11/10/2021

Started On: 11/05/2021 02:24 PM



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Will Arnold, Chair
Members of the Board

From: Alexander Tengolics, Executive Director

Re: Receive and file year to date fiscal update

Date: November 15, 2021

REQUESTED ACTIONS:

1. Receive and file year to date fiscal update

BACKGROUND:

As part of the Conservancy's regular financial updates to the Board, staff provides a fund-level financial report (Attachment A). This report includes year to date (November 2021) revenues and expenditures. Of note:

- Revenues and expenditures in the Mitigation Fee Fund are under budget year-to-date. Current Mitigation Fee Fund revenues are \$359,462 with expenditures of \$70,901. Approximately \$135,000 in Mitigation Fee Fund revenue is due to a reclassification of deferred revenue and is offset by a corresponding decrease in fund balance. There is significant permit activity and numerous active projects and staff anticipates land cover fee paying projects will move forward in the second half of the fiscal year and the budgeted Mitigation Fee Fund revenues of \$1,500,000 will be met and exceeded with the potential for significant fee revenues.
- Grant revenues year to date are \$70,192. The Conservancy closed out the 2019 California Department of Fish and Wildlife Local Assistance Grant in September. The current balances of the 2021 California Department of Fish and Wildlife Local Assistance Grants for the Cache Creek reserve unit and mapping activities is \$114,070 and \$42,318, respectively. The remaining balance on the Wildlife Conservation Board grant is \$36,847; the Conservancy is on track to close out the grant by the end of the calendar year.

ATTACHMENTS:

Attachment A. Fiscal Report

FY21-22 Year to Date Fiscal Report (November 2021)

Fund #	Description	Beginning Balance	Revenue (Actual)	Revenue (Budgeted)	Expenditure (Actual)	Expenditure (Budgeted)	Actual Revenue vs. Expenditure	Current Balance	Revenue Budget to Actual	Expenditure Budget to Actual
6944	Mitigation Fee Fund	\$ 485,930	\$ 359,462	\$ 1,500,000	\$ (70,901)	\$ (1,410,000)	\$ 288,561	\$ 774,491	24%	5%
	<i>Revenues</i>									
	Fees and Permits		\$ 224,081	\$ 1,500,000					15%	
	Other Misc. Revenues		\$ 135,381	\$ -					N/A	
	<i>Expenditures</i>									
	Insurance-public liability				\$ (500)	\$ (500)				100%
	Prof & Sec Svc - auditing and accounting				\$	\$ (40,000)				0%
	Prof & Sec Svc - Legal				\$	\$ (20,000)				0%
	Prof & Sec Svc - Other				\$ (70,401)	\$ (710,000)				10%
	Board Meeting Stipends				\$	\$ (8,000)				0%
	Easements - Non Depreciable				\$	\$ (350,000)				0%
	Loan Repayment				\$	\$ (213,523)				0%
	Contingency				\$	\$ (67,977)				0%
6945	Mitigation Account Fund	\$ 737,411	\$ -	\$ 10,000	\$ (8,000)	\$ (753,386)	\$ (8,000)	\$ 729,411	0%	1%
	<i>Revenues</i>									
	Interest		\$	\$ 10,000					0%	
	<i>Expenditures</i>									
	Prof & Spec Svc - Legal									
	Prof & Spec Svc - Other									
	Easements - Non Depreciable				\$ (8,000)	\$ (753,386)				1%
6946	Grant Fund	\$ 128,846	\$ 70,192	\$ 133,792	\$ (7,730)	\$ (100,000)	\$ 62,462	\$ 191,308	52%	8%
	<i>Revenues</i>									
	Other revenue- State		\$ 70,192	\$ 133,792					52%	
	<i>Expenditures</i>									
	Prof & spec svc-other				\$ (7,730)	\$ (100,000)				8%
6948	Post Permit Endowment	\$ 32,204	\$ 5,388	\$ 40,000	\$ -	\$ -	\$ 5,388	\$ 37,592	13%	N/A
	<i>Revenues</i>									
	Fees and Permits		\$ 5,388	\$ 39,000					14%	
	Interest		\$	\$ 1,000					0%	
6949	Other Revenue Fund	\$ 23,876	\$ 27,374	\$ 25,000	\$ -	\$ (25,000)	\$ 27,374	\$ 51,250	109%	0%
	<i>Revenues</i>									
	Fees and Permits		\$ 27,374	\$ 25,000						
	<i>Expenditures</i>									
	Prof & spec svc-other				\$	\$ (25,000)				
All Funds		\$ 1,408,266	\$ 462,417	\$ 1,708,792	\$ (86,631)	\$ (2,288,386)	\$ 375,785	\$ 1,784,052	27%	4%

Yolo Habitat Conservancy
Meeting Date: 11/15/2021

Information

SUBJECT

Executive Director's Report

Attachments

No file(s) attached.

Form Review

Form Started By: Alexander Tengolics
Final Approval Date: 11/10/2021

Started On: 11/05/2021 01:30 PM