

YOLO HABITAT CONSERVANCY

AGENDA

July 20, 2026



BOARD MEMBERS

CHAIR, LUCAS FRERICHS, COUNTY OF YOLO
VICE CHAIR, DAVID MORENO, CITY OF WOODLAND
MARY VIXIE SANDY, COUNTY OF YOLO
LINDA DEOS, CITY OF DAVIS
VERNA SULPIZIO HULL, CITY OF WEST SACRAMENTO
RICHARD CASAVECCHIA, CITY OF WINTERS
MABEL SALON, UNIVERSITY OF CALIFORNIA, DAVIS

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, ROOM 206
WOODLAND, CA 95695

NOTE: All meetings of the Yolo Habitat Conservancy will be held in person. Members of the public are welcome to submit written comments by 4:00 p.m. the day prior to the meeting. Written comments should be emailed to clerkoftheboard@yolocounty.gov or sent to Attn: Clerk, 625 Court Street, Room 204 Woodland, CA 95695. If you are submitting written comments on a particular item on the agenda, please identify the agenda item number. All written comments are distributed to Board members and filed in the record, but will not be read aloud.

5:30 P.M. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Approval of the Agenda Order
4. Public Comment: This is time reserved for the public to address the Conservancy Board on matters not on the agenda.
5. Board Correspondence

CONSENT AGENDA

6. Approve May 18, 2026 meeting minutes.

REGULAR AGENDA

7. Approve the Yolo HCP/NCCP Annual Work Plan for FY 26/27
8. Executive Director's Report

ADJOURNMENT

Next meeting scheduled for: September 21, 2026

I declare under penalty of perjury that the foregoing agenda was posted July 17, 2026 by 5:00 p.m. at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California.
- On the YHC website: www.yolohabitatconservancy.org

By: _____
Rosita Vidales, Clerk

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 72 hours prior to the meeting at (530) 666-8195.

Yolo Habitat Conservancy

Meeting Date: 07/20/2026

Information

SUBJECT

Approve May 18, 2026 meeting minutes.

Attachments

Att. A. Minutes

Form Review

Form Started By: Rosita Vidales
Final Approval Date: 06/10/2026

Started On: 06/10/2026 03:23 PM

YOLO HABITAT CONSERVANCY

May 18, 2026

MINUTES

The Yolo Habitat Conservancy Board met on the 18th day of May, 2026, starting at 5:30 p.m. in regular session in the Board of Supervisors' Chambers in the Erwin W. Meier Administration Building, Woodland, California. Here is a [link](#) to the video.

Present: Lucas Frerichs
David Moreno
Verna Sulpizio Hull
Mary Vixie Sandy
Mabel Salon

Absent: Richard Casavecchia
Linda Deos

Staff Present: Chris Alford, Interim Executive Director
Cathy Little, Executive Director
Phil Pogledich, County Counsel
Julie Dachtler, Clerk
Rosita Vidales, Secretary to the Director

5:30 P.M. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

Roll Call was conducted.

3. Approval of the Agenda Order

Minute Order No. 26-07: Approved Agenda Order as submitted.

MOTION BY: Sulpizio Hull / SECONDED BY: Vixie Sandy
AYES: Moreno, Sulpizio Hull, Vixie Sandy, Frerichs.
NOES: None.
ABSENT: Casavecchia, Deos.
ABSTAIN: None.

4. Public Comment: This is time reserved for the public to address the Conservancy Board on matters not on the agenda.

There was no public comment.

5. Board Correspondence

There was no Board Correspondence.

CONSENT AGENDA

Minute Order No. 26-08: Approved Consent Agenda Item Nos. 6-12.

MOTION BY: Vixie Sandy / SECONDED BY: Sulpizio Hull

AYES: Moreno, Sulpizio Hull, Vixie Sandy, Frerichs.

NOES: None.

ABSENT: Casavecchia, Deos.

ABSTAIN: None.

6. Approve January 26, 2026 meeting minutes.

Approved January 26, 2026 meeting minutes on Consent.

7. Receive and file the FY24/25 Special District Financial Transactions Report to the State Controller's Office.

Approved recommended action on Consent.

8. Receive and file the 2026 Yolo HCP/NCCP Development Fees Automatic Inflation Adjustment Memorandum.

Approved recommended action on Consent.

9. Authorize signing authority for the Executive Director and authorize the Deputy Director of General Services to have signing authority when the circumstances are time sensitive in nature and the Executive Director is unavailable.

Approved recommended action on Consent.

10. Approve the Second Amendment to the Agreement with Alford Environmental LLC to increase the contract amount by \$35,000 for additional administrative support services, approve the Second Amendment to the Agreement with Maze and Associates to increase the contract amount by \$20,700 and extend the contract to June 30, 2027 to conduct the FY25/26 annual fiscal audit, and approve the Second Amendment to the Agreement with the Yolo County Resource Conservation District to increase the contract amount by \$20,000 for additional reserve system management and enhancement services.

Approved **Agreement Nos. 26-04 thru 26-06** on Consent.

11. Approve the Memorandum of Understanding with Yolo County for Administrative Services to update the staffing allocations and extend the term of the agreement through June 30, 2027.

Approved **Agreement No. 26-07** on Consent.

12. Approve Agreements with Alford Environmental LLC, Estep Environmental Consulting, and Yolo County Resource Conservation District to provide services through June 30, 2027.

Approved **Agreement Nos. 26-08 thru 26-10** on Consent.

REGULAR AGENDA

13. Receive introduction to the new Executive Director.

The new Executive Director, Cathy Little, was introduced.

14. Authorize approval for Yolo Habitat Conservancy Executive Director to take necessary actions to execute a Certificate of Inclusion with Reclamation District 2035 to allow use of Yolo HCP/NCCP coverage for the Road 27 Drainage Pump Station Emergency Repairs Project.

Minute Order No. 26-09: Approved recommended action.

MOTION BY: Moreno / SECONDED BY: Vixie Sandy
AYES: Moreno, Sulpizio Hull, Vixie Sandy, Frerichs.
NOES: None.
ABSENT: Casavecchia, Deos.
ABSTAIN: None.

15. Approve the Tauzer Site as a Swainson's hawk foraging habitat mitigation site and candidate pre-permit Yolo HCP/NCCP reserve system site.

Minute Order No. 26-10: Approved recommended action.

MOTION BY: Sulpizio Hull / SECONDED BY: Moreno
AYES: Moreno, Sulpizio Hull, Vixie Sandy, Frerichs.
NOES: None.
ABSENT: Casavecchia, Deos.
ABSTAIN: None.

16. Receive the Yolo HCP/NCCP Annual Report for FY 24/25 and receive a presentation on activities conducted in FY24/25.

Received the Yolo HCP/NCCP Annual Report for FY 24/25 and received a presentation on activities conducted in FY24/25.

17. Approve the Fiscal Year 26/27 budget and budget resolution for the Mitigation Fee Fund, Grant Fund, Other Revenue Fund, Mitigation Trust Account, Pre-Permit Endowment Fund, and Post-Permit Endowment Fund.

Minute Order No. 26-11: Approved recommended action by **Resolution No. 26-02.**

MOTION BY: Sulpizio Hull / SECONDED BY: Vixie Sandy

AYES: Moreno, Sulpizio Hull, Vixie Sandy, Frerichs.

NOES: None.

ABSENT: Casavecchia, Deos.

ABSTAIN: None.

18. Executive Director's Report

Received Executive Director's Report.

CLOSED SESSION

19. Pursuant to Government Code Section § 54956.8
Property: Capay Cache Creek Preserve (portion of APN: 048-130-040),
Approximately 66-acre property located north of Highway 16 and south of Cache Creek
Issues Price and Terms of Payment
Agency Negotiators: Phil Pogledich, Chris Alford, and Cathy Little
Negotiating party: Capay Inc.

ADJOURNMENT

Next meeting scheduled for: July 20, 2026

Yolo Habitat Conservancy

Meeting Date: 07/20/2026

Information

SUBJECT

Approve the Yolo HCP/NCCP Annual Work Plan for FY 26/27

Attachments

Staff Report

Att. A FY26/27 Annual Work Plan

Form Review

Form Started By: Rosita Vidales

Final Approval Date: 07/16/2026

Started On: 07/16/2026 04:20 PM



Yolo Habitat Conservancy

County of Yolo • City of Davis • City of Winters • City of West Sacramento
City of Woodland • University of California, Davis

To: Lucas Frerichs, Chair
Members of the Board

From: Cathy Little
Executive Director

Re: Approve the FY26/27 Yolo Habitat Conservancy Work Plan

Date: July 20, 2026

REQUESTED ACTION:

1. Approve the FY26/27 Yolo Habitat Conservancy Work Plan

BACKGROUND:

Section 7.9 of the Yolo HCP/NCCP states that the Conservancy's Executive Director will annually prepare a work plan. This document, in tandem with the annual budget and prior year's annual report, provides a means for the Conservancy, U.S. Fish and Wildlife Service, California Department of Fish and Wildlife, other state and federal agencies, local agencies, stakeholders, and the general public to assess on an ongoing basis the progress and performance of the Yolo HCP/NCCP towards meeting its biological goals and objectives. The annual work plan provides staff recommendations to the Conservancy Board for Yolo HCP/NCCP implementation in the coming year, balancing long-term responsibilities with immediate priorities.

The proposed FY26/27 Work Plan (Attachment A) is organized by the primary activity categories identified as responsibilities of the Conservancy in the Yolo HCP/NCCP:

- General Administration
- Financial Management
- Data Management
- HCP/NCCP Coordination
- Public Outreach and Education
- Permitting
- Land Acquisition
- Restoration and Enhancement
- Monitoring and Adaptive Management

The FY26/27 Work Plan assumes the staffing structure and budget approved by the Conservancy Board on May 18, 2026.

ATTACHMENT:

Attachment A. Conservancy FY26/27 Work Plan Summary



Yolo Habitat Conservancy

Yolo HCP/NCCP Work Plan for FY26/27

Task#	Task*	Targeted Outcomes for FY26/27
General Plan Administration		
Administrative		
1.1	Continue to hire or contract out Conservancy technical and operational staff as reserve system expands.	Coordinate with County to hire a 0.25-0.50 full-time equivalent of an analyst position as approved by the Conservancy Board May 18, 2026. Evaluate any other position needs.
1.2	Submit annual report to the wildlife agencies. This task is performed on an annual basis by April 30 of every year for the previous fiscal year (July 1 to June 30).	Prepare FY25/26 annual report, present draft annual report to the Board at or before the March 2027 Board meeting, and submit final report to CDFW and USFWS by April 2027.
1.3	Prepare annual work plan.	Prepare work plan for FY27/28 in tandem with the FY27/28 budget.
Financial Management		
2.1	Oversight and coordination of administration of program funding and resources.	Ensure expenditures are aligned with the approved budget and request amendments to the approved budget if needed to address changed circumstances.
2.2	<i>Review status of endowment accounts on a quarterly basis. *</i>	Make sure funds are transferred from County Treasury to the Post-Permit Endowment Account held by Sacramento Regional Community Foundation at least quarterly and monitor balances of all endowment accounts quarterly.
2.3	Every five years, perform financial assessment as described in Chapter 8.	Once an analyst is in position, start the process to prepare the first 5-year financial assessment.
2.4	Continue coordination of annual audit, including reports to the Conservancy Board.	Schedule annual audit, provide financial documents and other organizational information requested by the independent auditor, and schedule auditor presentation to the Board.
2.5	Update fees annually according to Chapter 8, <i>Costs and Funding</i> . Provide new fee schedule to Permittees.	Updated fee, present at March Board meeting, update fee on YHC website, update fees on HCP/NCCP application and reporting forms prior to April 1st.
2.6	Prepare annual budget.	Prepare draft FY27/28 budget in early 2027. Present draft budget to Board at March Board meeting and final FY27/28 budget for adoption at the May Board meeting.
2.7	Where feasible, apply for state/federal grants for land acquisition and other conservation measures.	Apply for at least one grant that supports Plan implementation.

2.8	<i>Coordinate with local partners to utilize and document local funding contributions. *</i>	Document spending of funds and in-kind contributions provided by the City of Davis, Cache Creek Resources Management Plan, and Lower Putah Creek Coordinating Committee since Plan implementation incorporates activities that support the Yolo HCP/NCCP.
Data Management		
3.1	Use GIS or equivalent spatially explicit database to collect, store, and utilize the relevant data necessary for HCP/NCCP implementation.	Add all reserve system sites and covered activities established within the past year to the GIS database and coordinate with the Yolo RCD on tracking invasive species and covered species in the reserve system.
3.2	Establish and maintain database to track permit compliance (e.g. land acquisition and HCP/NCCP effects)	Update tracking database such that summarized data can be directly imported into the annual report tables and figures and add recent activities.
HCP/NCCP Coordination		
4.1	Coordinate with member agency staff on application review and processing.	Provide assistance responding to project proponent and member agency staff questions and review application materials for accuracy and completeness.
4.2	Regular communication with designated wildlife agency representatives.	Facilitate monthly coordination meetings with wildlife agency representatives.
4.3	Regular reporting to the Conservancy Board on the status of plan implementation, financial oversight, and the budget.	Hold YHC Board meetings approximately every other month (and no less than two within the fiscal year) to provide regular updates. Executive Director will coordinate with the Board Chair and Executive Management Committee as-needed in between Board meetings.
4.4	<i>Coordinate with and learn from other HCP/NCCP implementing entities *</i>	Participate as a member of the California Habitat Conservation Plan Coalition (CHCPC) Steering Committee to coordinate on funding, policy, and other issues. Executive Director likely to attend the CHCPC annual meeting and National Habitat Conservation Plan Coalition conference to learn from other HCPs.
Public Outreach and Education		
5.1	Implement public outreach program and raise landowner and public awareness of reserve management goals, as well as actions and methods, and how the public can support them.	Give public presentations, present a booth table, hold workshops, provide tours of reserves, and/or create a new outreach flier that highlights current HCP/NCCP efforts.
5.2	Conduct annual meeting to report on implementation progress of HCP/NCCP.	Present status of HCP/NCCP implementation at March 2027 Board meeting.
5.3	Maintain and update website.	Update website to make it easier for the general public to find information about the HCP/NCCP and add information about current implementation activities.

5.4	<i>Conduct outreach to landowners adjacent to sites about to be enrolled in the reserve system. *</i>	Continue to conduct outreach to landowners with properties immediately adjacent to lands that are about to be enrolled in the reserve system to inform them about the HCP/NCCP and provide information about the Neighboring Landowner Protection Program.
Permitting		
Assistance to Member Agencies and Applicants		
6.1	Provide technical assistance and training to member agency staff.	Provide assistance responding to project proponent and member agency staff questions and review application materials for accuracy and completeness as-needed.
6.2	Special Participating Entities	Evaluate permit coverage requests made by Special Participating Entities and request Board approval to issue take coverage for projects in situations where staff deem there to be adequate permit coverage available and issuance of said coverage would not impede the future implementation of anticipated covered activities.
6.2	Conservancy will maintain a list of pre-approved qualified biologists.	Review new applications, issue certifications, and update list of Qualified Biologists that are certified to conduct planning and species surveys on the Conservancy's website quarterly.
Plan Permits		
7.1	<i>Track administrative changes and potential minor modifications that the Conservancy would want to have updated/corrected if the HCP/NCCP is amended. *</i>	Develop a list of administrative changes such as clerical errors and minor modifications to address if the HCP/NCCP is amended in the future.
7.2	Determine whether to seek take coverage for species that are not covered by the Yolo HCP/NCCP that become listed as threatened, listed as endangered, designated as a candidate species, or is proposed or petitioned for listing.	Initiate effort to determine scope of potential HCP/NCCP amendment to include candidate bumble bee species, monarch butterfly, and potentially other species including the preparation of an initial assessment of considerations for each species, potential pathways for integrating each species into the Yolo HCP/NCCP, and a discussion of assessment with CDFW and USFWS HCP/NCCP staff liaisons.
Land Acquisition		
8.1	Conduct Science and Technical Advisory Committee (STAC) site evaluations and obtain Board, CDFW, and USFWS approval of sites as a candidate reserve system sites prior to enrolling sites in the reserve system.	Conduct STAC evaluation and obtain approval of new sites as candidate reserve system sites, as needed.
8.2	Enroll newly protected land into the reserve system.	Enroll at least one newly protected lands into the reserve system.
8.3	Enroll baseline public and easement lands into the reserve system as pre-permit reserve lands.	Enroll at least one pre-permit sites into the reserve system.
Restoration and Enhancement		

9.1	Investigate restoration and creation opportunities on existing open space and newly acquired land to ensure compliance with stay-ahead provision.	Identify VELB mitigation needs and transplant locations to fulfill mitigation needs in FY26/27 and those anticipated in FY27/28. Complete an assessment of current restoration and creation opportunities within candidate and enrolled reserve system sites and compare availability to current mitigation needs to ensure compliance with stay ahead provisions.
9.2	Design habitat restoration and creation and appropriate environmental compliance for restoration and creation.	Develop a restoration plan for at least one new reserve system site and a conceptual habitat restoration plan for at least one new reserve system site, along with the required environmental compliance needs as appropriate.
9.3	Implement land cover restoration and creation projects described in Chapter 6.	Conduct cultural burn at Haller Muller for site prep of a restoration area and install restoration plantings, and any other projects as appropriate.
9.4	Coordinate the implementation of an invasive species control program on reserve system sites.	Continue invasive species management on reserve system sites in which the Yolo Habitat Conservancy manages.
Monitoring and Adaptive Management		
10.1	Monitor and enforce HCP/NCCP conservation easements.	Conduct annual compliance monitoring of all easements held by the Conservancy, and implement enforcement actions as necessary.
10.2	Initiate adaptive management and monitoring of biological resources.	Continue monitoring program for covered species and invasive plants on the reserve system.
10.3	Initiate or continue management and monitoring in reserve system.	Complete annual palmate-bracted bird's-beak population survey.
10.4	Develop an individual management plan for each reserve property that is consistent with their associated reserve unit management plan.	Complete site-specific management plans for at least three reserve system sites.
10.5	Complete baseline ecological survey for each site within two years of its enrollment in the reserve system.	Continue practice of incorporating each site's baseline ecological survey of land cover types and species observations into each site-specific management plan.
10.6	Prioritize implementation of studies described in Chapter 6 (method testing, pilot projects, and directed studies).	Continue study with partners to evaluate how thatch removal and vegetation management techniques affect the population and vigor of potential palmate-bracted bird's-beak host species within alkali prairie, and other studies, as appropriate.

**Tasks listed in italics were identified based on implementation experience and current practices while all other tasks are directly from the HCP/NCCP.*